

MINERAL EXPLORATION CORPORATION LIMITED  
(GOVERNMENT OF INDIA UNDERTAKING)

Seminary Hills  
Nagpur – 440006  
Date: 20.05.2017

No. MECL/HR/IR-Welfare/2017/ 2721

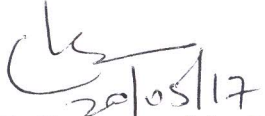
HUMAN RESOURCE DIVISION

CIRCULAR

At the operational sites of MECL, to minimise the negative effect on the health of employees, due to hot wind and sun, it has been decided that in all such operational areas (drill sites), shelters (tents) of green netted cloth have to be erected, which can be used as shelters by employees working there. This shall apply to all existing and future Projects.

For the above purpose, Project Managers are requested to procure the above mentioned material from local market and lay such shelters on **immediate basis**. Project Managers, while erecting such shelters, should keep in mind their specific site requirements. While procuring the above mentioned material, the norms, as laid down in the Delegation of Powers (D.o.P.), Purchase Manual and Works Manual of the Company have to be adhered to.

This issues with the approval of the competent authority.

  
20/05/17  
(Dr.Ch.Sreerama Murthy)  
General Manager (HR)

Copy to:

- CMD
- D(T)
- D (F)
- CVO
- ✓ • All General Managers/ All Dy. General Managers/ All HoDs – *With a request to Dy. General Manager (IT) to upload the same on MECL website*
- All Zonal Managers/ ROMs/ OICs – Ranchi, Hyderabad
- All Project Managers