

MINERAL EXPLORATION CORPORATION LIMITED
(A Government of India Enterprise)

Seminary Hills
Nagpur – 440 006

HUMAN RESOURCE DIVISION

No: MECL/HR/IR/Misc/2017/673

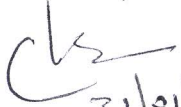
Date: 31.01.2017

CIRCULAR

Please refer to the Circular Nos: MECL/HR/IR-/Misc/2016/3924 dated 18.07.2016 and MECL/HR/IR-/Misc/2016/5557 dated 12.10.2016. We are pleased to inform that the Competent Authority has approved the proposal to continue the laptop scheme for the 4th quarter i.e. January - 2017 to March - 2017 with the following additional terms and conditions

- 1) Monthly progress of 3rd quarter and 4th quarter will be considered for achieving the monthly target in order to qualify for winning the Laptop by the executives of the projects.
- 2) One Laptop each will be allotted to each executive posted in those projects which achieve 3 monthly targets out of 6 months from October - 2016 to March - 2017 and out of these 3 targets, at least 2 should be from the 4th quarter i.e. from January - 2017 to March - 2017
- 3) The executives who have already been provided with the laptops will not be entitled for laptops again
- 4) Other terms and conditions of the previous above referred circulars will remain the same.

Hence all project based executives are requested to work hard towards achieving this ambitious target and try to reap the benefit of the above scheme


31/01/17
(Dr. Ch. Sreerama Murthy)
General Manager (HR)

CC:

- 1) The CMD
- 2) The D(T)
- 3) The D(F)
- 4) The CVO
- 5) All GMs/ All DGMs/ All HODs – With a request to DGM(systems) to upload it in MECL website *System*
- 6) All ZMs/ ROMs/ OICs – Ranchi, Hyderabad
- 7) All PMs